

# DHOLERA INDUSTRIAL CITY DEVELOPMENT LIMITED

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GICC Premises, Block No 1&2, 6<sup>th</sup> Floor,  
Udyog Bhavan, Near Gh-4 Circle,  
Sector-11, Gandhinagar- 382 017

## Proactive Disclosure under Right to Information Act

As on 01/10/2016

1	The Particulars of Dholera Industrial City Development Limited Functions
2	The Powers and Duties of Officers and Employees
3	The Procedure Followed In the Decision Making Process, Including Channels of Supervision and Accountability
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5	The Rules, Regulations, Instructions, Manuals and Records, Held By or Under Control or Used By Employees for Discharging of Functions
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## MANUAL - 1

### *The Particulars of Dholera Industrial City Development Limited's Functions*

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A Special Purpose Vehicle (SPV) in form a Company called Dholera Industrial City Development Limited, (DICDL) has been registered with the ROC, Ahmedabad having CIN: U45209GJ2016SGC085839, incorporated on 28<sup>th</sup> January 2016.

The share holding pattern of the company is as under:

State Govt. (Through DSIRDA)	51%
Central Govt. (Through DMIC Trust)	49%

The Company aims to create and provide world class facility in form of smart city in the Dholera Special Investment Region being developed under the auspices of DMIC development in the state as also envisages the smart city development initiatives under taken at the instance of the Central Government. The company is thus a Govt. Company within the meaning of section 2 (clause 45) of Companies Act 2013. The company is intended to monitor and supervise the work pertaining to Dholera City implementation and development under Delhi Mumbai Industrial Corridor domain within the State of Gujarat. The registered office of the company is on 6<sup>th</sup> Floor, Block No 1&2, Udhyog Bhavan, Sector-11, Gandhinagar. A bank account has been opened with Central Bank of India – Sector -16 Branch, Gandhinagar.

The Company has Authorized Capital of Rs. 6000 Crs and Paid up capital of Rs. 1387 Crs. The Company intends to proceed with its functions in a phased manner.

THE MAIN OBJECTS OF THE COMPANY TO BE PURSUED ON ITS INCORPORATION:

I. (A) THE OBJECTS TO BE PURSUED BY THE COMPANY ON ITS INCORPORATION ARE:

To carry on the business of planning, development, operations and management of integrated industrial township including industrial townships, residential townships, vocational training centers, leisure parks, conventional centers and development of other infrastructure facilities and to act as technical consultants and advisors in all matters relating to integrated industrial township development. Further, to undertake, identify, formulate, design, develop, structure, engage in project development, project financing, project monitoring, establishment, strengthening, upgradation, repair, rehabilitation, improvement operation, construction, maintenance, management and implementation of the integrated industrial township for the Dholera Special Investment Region, Gujarat, whether whole of the project or any components, and its support facilities to further the

aforementioned objectives amongst others to conceive, identify, formulate, initiate, promote, aid, design, establish, operate, manage, construct, erect, maintain, regulate, rehabilitate, repair, improve and participate and develop this project and to finance and/or arrange for financing of the above activities and collecting, retaining and appropriating tariffs, charges, tolls, fees, prices, rents and all types of revenues, cess, user development fee (including internal as well as external development charges), accept receivables towards dues, investments, returns, servicing/ repayments of debts or capital etc. and to carry out any other project development and implantation activities as may be necessary, and incidental for implementation of the Project and for these purposes to procure, implement, operate and maintain schemes, project(s), programmes, concessions and other contractual arrangements on a commercial format, in public private sector partnership mode or otherwise, for the provision and development of projects related to power generation, transmission and distribution, water treatment and supply, waste management, sewage treatment, sanitation, roads, transportation, logistics parks, exhibition cum convention centers, street lighting, city gas supply along with supporting amenities that will essentially include residential clusters, educational clusters, research, commercial, recreation, offices & administration uses and to further the aforementioned objectives. Also to carry out all kinds of business of developers, promoters, consultants, designers, manufacturers, processors, assemblers, agents, system designers, dealers, contractors, builders, engineers, distributors, marketing, materials, personnel, planning, management, dealers for erection and commissioning of all types of infrastructure and all other works, facilities, services, systems, methods, erections and things of any description whatsoever as the Company thinks proper for facilitating, developing, establishing and improving the project.

# Manual 2

## *The Powers and Duties of Officers and Employees*

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- 1) *Delegation of Administrative Power*
- 2) *Job Responsibilities of the Officers*

In the Company, Dholera Industrial City Development Limited, CEO, Dholera Special Investment Regional Development Authority has been appointed as Managing Director, and three officers associated with the project from GIDB, have been appointed as General Managers to take forward the work of the Company. Subsequently other two key managerial personnel namely, Chief Financial Officer and Company Secretary have also been appointed. The Company has been in process of recruiting requisite staff on consolidated pay in a phased manner.

# Manual 3

## *The Procedure Followed In the Decision Making Process, Including Channels of Supervision and Accountability*

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Dholera Industrial City Development Limited, DICDL is a Govt. Company with Seven directors on its board. The company is functioning under the board as one of the directors has been appointed as Managing Director. Since the board comprises of directors from both Central and State Govt. the strategy of development of Dholera has been defined at the DIPP level and accordingly the activities will be carried out in phased manner. The Managing Director and the staff working under him would be accountable to board and Industries & Mines department of Government of Gujarat.

Regular coordination meeting in presence of directors from Central Govt. are held and decisive matters are put up to board for consideration and approval. As per Board decision CEO-DSIRDA is the Managing Director and Additional Chief Secretary-IMD, is the Chairman of the Company. DMIC Trust is the stake holder in the equity in the company and is represented through three directors on the board from Central Govt. side. DMICDC has appointed program managers to look after implementation and monitoring of design and construction work of the Dholera City project.

# Manual 4

## *The Norms Set by Dholera Industrial City Development Limited for Discharge of Functions*

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The company has been presently working in the occupied space of GICC Limited at Block No 1&2 on 6<sup>st</sup> floor, Udhog Bhavan, Gandhinagar, and necessary staff has been inducted by the Govt. based on requirement. Three General Managers under Managing Director, one Chief Financial Officer and one Company Secretary have been appointed and other required staff will be inducted as per need. Presently the functions are being discharged by this team under the guidance of Managing Director, with the help of GIDB nominated officers who are General Managers and others as stated above. Since the program managers are also appointed by DMICDC to work for design and implementation of City project, we plan to have a lean and thin staffing pattern for the first phase of work.



*Manual 5*  
*The Rules, Regulations, Instructions,  
Manuals and Records, Held By or Under  
Control or Used By Employees for  
Discharging of Functions*

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With the introduction of definite staffing pattern in near future, the company will gradually form rules, regulations, instruction manuals etc. in due course of time.

# Manual 6

## *Statement of Categories of Documents*

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Dholera Industrial City Development Limited, (DICDL) is incorporated under Companies Act 2013. Following documents are available with the Company.

Sr No	Type of Document	Particulars
	Government GR	
1	I & M Department, GoG No: SPV/112015/2499/I dated 02/12/2016	For company formation & designating directors of the Company.
2	I & M Department, GOG Resolution No. SPV/112015/2499/I dated 04/05/2016	For Change in the constitution of the Board of Directors of the Company.
3	I & M Department, GoG Resolutions No: SPV/112015/2499/I dated 04/06/2016	Ractification of the name of the Company in the previous GR passed on 04/05/2016.
4	I & M Department, GoG Resolutions No: SPV/112015/2499/I dated 23/09/2016	For Change in the constitution of the Board of Directors of the Company.
	Company Formation	
5	Memorandum of Association and Articles of Association	Kept in the Company Registered Office
6	Certificate of incorporation dated:	28.01.2016
7	Share Holders' Agreement	Kept in the Company Registered Office
8	State Support Agreement	Kept in the Company Registered Office

## Manual 7

*The Particulars of Any Arrangement That  
Exist For Consultation With, Or  
Representation by the Member of Public In  
Relation To the Formulation of Its Policy or  
Administration Thereof;*

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**NOT APPLICABLE**

## Manual 8

### *A Statement of the Boards, Councils, Committees, and Other Bodies Consisting of Two or More Persons Constituted As Part Or For The Purpose Of Advice*

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#### Board of Directors of the Company as on 01.10.2016

SR No.	Name/Designation	Position in the Board
1	Shri Prem Kumar Taneja, IAS	Chairman
2	Shri Ajay Bhadoo, IAS	Managing Director
3	Shri Alkeshkumar Sharma, IAS	Director
4	Smt Mona Khandhar, IAS	Director
5	Shri Pradip Kumar Agrawal	Director
6	Shri Abhishek Chaudhary	Director
7	Shri PankajKumar Patel,	Director

## Manual 9

### *Directory of Officers and Employees of Dholera Industrial City Development Limited (DICDL)*

The Company has CEO-DSIRDA as its Managing Director and three officers working from GIDB as General Managers. Two key managerial personnel namely CFO and CS have been appointed.

SR No	Name of the officer	Designation	Residential address	Contact No
1	Shri Ajay Bhadoo, IAS	Managing Director	K-512, Sector 20, Gandhinagar	23250023
2	Shri Dilip Brahmbhatt	General Manager (Corporate & HR)	I – 1, Shivani Apts. Nr. Azad Soc. Ambawadi, Ahmedabad – 380015	09428101063
3	Shri Shardul Thakore	General Manager (Technical)	302, Mahadeep, Kalamwadi Soc. Paldi, Ahmedabad 380007	09725001129
4	Shri Pankaj Patel	General Manager (Land & Muni. Services)	57/2, Jay Jalaram Society, Bapunagar, Ahmedabad 380024	09825510868
5	Shri Siddharth Bhatt	Chief Financial Officer	B-1, Tripada Society, Nr. Gor Kuva, Maninagar-East, Ahmedabad – 380008	9601661265
6	Ms Ankita Parmar	Company Secretary	B-11 Avani Park, Nr. Vishwamitra Soc., Jivraj Park, Ahmedabad – 380051	9825611395
7	Shri Jwalesh Zaveri	Executive Asst. to MD-DICDL	25, Shardanagar, Paldi, Ahmedabad – 380 007	09825348385

*Manual 10*  
*The Remuneration Received By Each of  
Officers and Employees, Including the  
System of Compensation As Provided In Its  
Regulations*

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Presently, the DICDL does not have employees on its payroll except Key Managerial Personnel CFO & CS. The Managing Director and the other officer assisting the project do not receive any remuneration from the DICDL. The CFO and CS are drawing salary in form of consolidated pay of Rs. 9.00 lac and Rs. 8.40 lac p.a. respectively.

# Manual 11

## *The Budget Allocated To Each of Its Agency, Indicating the Particulars of All Plans, Proposed Expenditures and Reports on Disbursements Made;*

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The company is developing infrastructure in Activation Area of 22.54 sq. km. in DSIR. The equity pattern is 51:49 between State Govt. through DSIRDA in form of land and Central Govt. through DMIC Trust in form of cash. The project cost for providing basic infrastructure works out to Rs. 2784 cr. which will be funded by Central Govt. and State Govt. jointly. The amount put aside by Govt. is up to Rs. 3000 cr. The details of expenses to be incurred or the cost of the project is shown in the table.

Project	Project Cost (INR Crores)
Design and Construction of Roads & Services on EPC basis including maintenance	2239.79
Design and Construction of ABCD Building on EPC basis including maintenance	127.88
Design and Construction of WTP on EPC basis including operation & maintenance	118.21
Design and Construction of STP on EPC basis including operation & maintenance	67.30
Design and Construction of CETP on EPC basis including operation & maintenance	231.64
Total DMIC approved project cost	2784.82

*Manual 12*  
*The Manner of Execution of Subsidy  
Programs, Including the Amounts Allocated  
To the Details of Beneficiaries of Such  
Program*

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As of now there is no such subsidy program attached to this project.



Manual 13  
*Particulars of Recipients of Concessions,  
Permits or Authorities Granted By It*

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As of now no concessions, permits or authorities granted to any one by DICDL.

Manual 14  
*Details In Respect of the Information,  
Available To or Held by It, Reduced In an  
Electronic Form*

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Suitable arrangement will be made in future.

## Manual 15

### *The Particulars of Facilities Available to Citizens for Obtaining Information, Including the Working Hours of a Library or Reading Room, If Maintained for Public Use;*

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The company is recently formed and project is at a planning stage. The facilities for citizens for obtaining information, including the working hours of a Library or reading Room etc. will be created in future.

*Manual 16*  
*The Names, Designation and Other  
Particulars of the Public Information  
Officers*

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	Name	Designation	Office Address	Residential Address	Contact Numbers
1	Mr. Ajay Bhadoo, IAS	First Applet Authority	Dholera Industrial City Development Limited. Block 1 & 2, GICC Premises, UdyogBhavan, Gandhinagar	K/512, Sector 20, Gandhinagar	Office: 079-23250023, 23250025 Resi.: 079-23254925
2	Mr. Dilip Brahmbhatt	Public Information Officer	Dholera Industrial City Development Limited. Block 1 & 2, GICC Premises, UdyogBhavan, Gandhinagar	I-1, Shivani Apts. Nr. Azad Society AmbawadiAhmedabad- 15	Office: 079-23226015, 23226016 Resi.: 079-26300827
3	Ms. Ankita Parmar		Dholera Industrial City Development Limited. Block 1 & 2, GICC Premises, UdyogBhavan, Gandhinagar	B-11 Avani Park, Nr. Vishwamitra Soc., Jivraj Park, Ahmedabad - 380051	Office: 079-23226015, 23226016

## Manual 17

*Such Other Information as May Be  
Prescribed and Thereafter Update These  
Publications Every Year*

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The other information will be updated from time to time in relevant publications.